

**Trading Account Modification Form**

To,

Date:

SS Corporate Securities Ltd.  
 NDM-2, 3<sup>rd</sup> Floor,  
 Block-D, Netaji Shubash Place  
 Delhi-110034

Dear Sir,

**Sub: Modification of my particulars in Trading Account****Ref: My /Our client code no.** \_\_\_\_\_ **PAN:** \_\_\_\_\_ **Name:** \_\_\_\_\_

Please make necessary changes/additions/modification in my/ our captioned brokerage account as per details given below:-

**1. Address Modification. (Necessary proof must be submitted)**

	Permanent Address	Correspondence Address
Building Name		
Street/ Road		
Area		
Landmark (if any)		
City		
Pin Code		

**2. Contact Details**
 Addition
                         
  Modification

<b>Telephone No:</b>	<b>Mobile No:</b>
<input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent children <input type="checkbox"/> Dependent parents	
<b>Email ID:</b>	
<input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent children <input type="checkbox"/> Dependent parents	

**3. Bank Details. (Necessary proof must be submitted)**
 Addition
                         
  Modification

Bank Details	
Branch	
Address	
A/c No	
A/c Type	Saving/ Current/ Cash Credit
MICR No	
IFSC CODE	
Mark as Default	Yes/ No

**4. Demat Account Details. (Necessary Proof must be submitted)**
 Addition
                         
  Modification

<b>DP ID</b>	
<b>DP Name</b>	
<b>Client ID</b>	
<b>Mark As Default</b>	<b>Yes / No</b>

 We confirm the data as per your records are correct

 \_\_\_\_\_  
 (Signature of the Client / Authorised Signatories with stamp)
**FOR OFFICE USE ONLY****Checked by:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

## **Document checklist for submission with account modification letter**

### **Particulars**

#### **Documents for updating Address in Trading Account**

##### **1. In case of individual (All photocopies should be self attested)**

- Photocopy of PAN
- Photocopy of Voter ID Card
- Photocopy of Aadhaar
- Photocopy of Passport
- Photocopy of Driving License
- Photocopy of Bank Passbook or Bank Statement

##### **2. In case of Non-Individual**

- Photocopy of Utility Bills like Telephone bill, Electricity Bill (Should not be more than 2 months old)
- Photocopy of "Form 18" in case of Corporate Body
- Photocopy of Bank Passbook or Bank Statement

#### **Document for noting change in Bank Details**

- Cancelled personalized Cheque Leaf
- Photocopy of Passbook
- Photocopy of Bank statement (Should not be more than 2 months old)

#### **Documents for noting change in Demat Account:**

- Photocopy of DP Master
- Photocopy of Current holding statement



\_\_\_\_\_  
Signature of the Client/Authorised Signatories with Stamp

#### **Note:-**

- 1) Submit any one of the acceptable proofs. Proofs should be self-attested.**
- 2) In case of Non-Individual, proofs should be signed by authorized signatories Authorised Signatories for HUF is karta, Partnership is Partners, Trust is Trustee Corporate Body- authorised directors**